OVERVIEW AND REQUIREMENTS:

The AHEC (Area Health Education Center) Program for the University of Cincinnati is part of HEALTH-U.C., a multidisciplinary program which addresses community health needs in Southwest Ohio. As part of the Ohio Statewide AHEC Program, our primary service area is Region VI, comprised of the following eight counties:

<table>
<thead>
<tr>
<th>County</th>
<th>Principal Cities, Towns in Region VI</th>
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</thead>
<tbody>
<tr>
<td>Adams</td>
<td>Aberdeen, Seaman, Peebles, West Union</td>
</tr>
<tr>
<td>Brown</td>
<td>Fayetteville, Georgetown, Mt. Orab, Ripley, Sardinia</td>
</tr>
<tr>
<td>Butler</td>
<td>Fairfield, Hamilton, Middletown, Oxford, Ross, West Chester</td>
</tr>
<tr>
<td>Clermont</td>
<td>Amelia, Batavia, Bethel, Goshen, Milford <em>(Extends into Hamilton County)</em>, New Richmond, Williamsburg</td>
</tr>
<tr>
<td>Clinton</td>
<td>Blanchester, Sabina, Wilmington</td>
</tr>
<tr>
<td>Hamilton</td>
<td>Cincinnati, Harrison</td>
</tr>
<tr>
<td>Highland</td>
<td>Hillsboro, Greenfield</td>
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<tr>
<td>Warren</td>
<td>Kings Mills, Lebanon, Mason, Morrow, Springboro, Waynesville</td>
</tr>
</tbody>
</table>

X All students must complete a four-week full-time senior AHEC elective to graduate. To increase the likelihood of getting an AHEC elective in a specialty of choice, students must enroll by **November 1** of the senior year. Any student who has not finalized an AHEC rotation by February 1 will be referred to the Year III/IV Promotion Board.

X Region VI AHEC electives count as part of the required 12 local (Cincinnati) elective weeks even if they are done in Wilmington, Lebanon, Oxford, etc. **NOTE:** Through special arrangement, AHEC electives done in Fayette (Washington Court House) and Scioto (Portsmouth) Counties also count toward the 12 weeks of local electives.

X AHEC Away Electives can be done outside Region VI, **but they must be done within the state of Ohio** to be counted for AHEC credit. Away Electives do not count as part of the required 12 local (Cincinnati) elective weeks.

X Students are reimbursed a set amount for **travel expenses** when placed at several AHEC sites within Region VI. Travel reimbursement is available for all Region VI sites outside Hamilton County. See the AHEC Coordinator for forms.
X **Housing** can be arranged for several sites outside Hamilton County within the Region VI area. Placement with a local houser is provided if housers are available, but it is not guaranteed. **Housing requires a 4 week minimum advance request to the UC AHEC coordinator.** All contact with housers to obtain student housing is to be done only by AHEC staff (not by the student). A request for housing, when confirmed by the AHEC coordinator, becomes a binding agreement. Any changes in dates or canceling the rotation must have prior approval by the coordinator.

X No travel reimbursement or housing is available for AHEC electives outside Region VI. **EXCEPTION: Students in rotations in Fayette County and Scioto County can inquire about available housing, and are also eligible for travel reimbursement.**

**OBJECTIVES:**

It is expected that upon completing the four week AHEC elective, the student should be able to do the following:

1. Apply sound, preventive practices to the specific population of patients seen at the practice site.
2. Define the preventive practices appropriate for any age patient regardless of gender.
3. Appraise the need and interactions for appropriate consultation.
4. Demonstrate the proper history, physical examination and evaluation of undifferentiated patients.
5. Develop plans for cost-effective diagnostic evaluations of patients.
6. Summarize the salient aspects of the core readings.
7. Justify medical decisions regarding commonly seen problems by utilizing recent and relevant medical literature.
8. Prepare a plan of treatment of commonly seen problems using home health services and/or community support services.
EVALUATION AND GRADING:

To pass the AHEC elective, whether completed in Region VI or away, a student must pass both the clinical experience and all items included in the packet. The ambulatory experience component is based on the preceptor's evaluation of the student's clinical performance. The continuing education packet is based on a continuing education model which requires that the student read articles and watch videos which must be picked up by the student before the beginning of the rotation. The required materials must be turned in to the AHEC Program Coordinator (MSB 7559) by 5:00 PM on the first Monday following the conclusion of the 4 week AHEC elective. (Since the readings and C-E programs can be done at any time during the rotation, the materials can also be completed and turned in prior to the end of the rotation. Late submission of the materials will result in a Failure grade for the exam.)

Should a student fail the ambulatory component of the elective, a grade of Failure will be awarded for the entire rotation even if the written exam received a passing score. Should a student pass the ambulatory component but fail the written exam by earning a score of less than 70%, a Remediate grade will be awarded for the entire elective.

A student who receives a Remediate, must meet with the AHEC Course Director (i.e., the chair of the AHEC Standing Subcommittee) to review the nature of the deficiency and to schedule remediation of the exam. The student may repeat the written examination once. If the student receives a score of 70% or above when repeating the written exam, and if the student has passed the ambulatory component, then a Pass final grade will be awarded. If the student receives a score below 70% when repeating the written exam, a grade of Failure will be awarded for the entire elective. Should this occur, the rotation will need to be repeated in its entirety and all components passed to complete the AHEC requirement for graduation.

The AHEC Program Coordinator will score and record the written exam grade. The AHEC Course Director will review and assign the final overall grade. Any questions regarding grades that require review will be taken for a decision by the AHEC Course Director to the AHEC Standing Subcommittee, which guides the administrative function of the AHEC rotation. The final overall grade is due within four weeks following completion of the rotation.

If enrolled in more than one AHEC rotation, students must complete the AHEC test packet during the first of their AHEC rotations.
LOCAL (REGION VI) AHEC ELECTIVES:

A complete description and syllabus for each of the following electives is available on MedOneStop; see Medical Education, Year IV, Electives.

1. **CINCINNATI HEALTH DEPARTMENT (CHD)/CINCINNATI HEALTH NETWORK (CHN)** (Lotteried)

   **INTERNAL MEDICINE**
   
   07-17-17 Sexually Transmitted Diseases - AHEC 1 students /month

2. **EMERGENCY MEDICINE** (Non-Lotteried)

   24-01-21 Primary Care Emergency Medicine - AHEC 5-7 students/month

   This elective places students in primary care in rural emergency rooms. The hospitals used are Brown County (Georgetown), Clermont Mercy (Batavia), Southern Ohio Medical Center (Portsmouth), Clinton Memorial (Wilmington), and Adams County Hospital (West Union). Availability of each hospital varies by month.

   **Course Director:** Sarah Ronan-Bentle, M.D.

   **Sign up in person with Amy Hess, Department of Emergency Medicine, MSB 1504, 558-8087.**

3. **ENVIRONMENTAL HEALTH/OCCUPATIONAL MEDICINE** (Non-Lotteried)

   05-01-01 Clinical Occupational Medicine - AHEC 2 students/month

   This elective, offered by the Department of Environmental Health, introduces students to occupational and environmental health problems. Students participate in site visits and plant studies.

   **Course Director:** James Donovan, M.D.

   **Sign up on line or in person with the AHEC Program Coordinator, MSB 7559, 558-5584.**
4. **FAMILY MEDICINE/GERIATRIC MEDICINE** *(Non-Lotteried)*

**06-01-03** Geriatric Medicine: Multidisciplinary Elective - AHEC

1 student/month

*except* Nov., Dec.

This elective provides care to geriatric patients in a variety of clinical sites and exposure to a range of community services which aid the physician in care of the aged.

**Course Director**: Gregg Warshaw, M.D.

*Sign up in person with Betty Gothelf, Family Medicine, MSB 1011 or HPB 145-P/584-3335*

5. **OBSTETRICS/GYNECOLOGY** *(Non-Lotteried)*

**11-01-08** Advanced Clerkship in Outpatient Obstetrics/Gynecology - AHEC

2 students/year

Students provide ambulatory care to Obstetrics/Gynecology patients in an indigent care center.

**Course Director**: Elizabeth Kelly, M.D.

*Sign up in person with Rose Wolterman, Department of Obstetrics/Gynecology, MSB 5052, 558-7651.*

6. **PSYCHIATRY** *(Non-Lotteried)*

**20-01-86** Primary Care Psychiatry - AHEC

2 students/month

During this outpatient clinical experience, students will provide psychiatric care in primary care clinics and psychiatric outpatient clinics.

**Course Director**: Lawson Wulsin, M.D.

*Sign up in person with Mary Ann Schmidt, MSB 7214, 558-4866.*
7. **PRECEPTORSHIPS** *(Non-Lottered)*

An indeterminate number of preceptorships in four specialties are available all year. These electives are located both in Cincinnati and its suburbs and in rural Southwest Ohio. To be considered for a preceptorship, decide in which department you wish to enroll and which month you have available. Sign up with the designated person within the department.

**06-01-11 Preceptorship in Family Medicine - AHEC**

Course Director: Barbara Tobias, M.D.

2 students/month

Sign up in person with Sherry Weathers, HPB 145D, 558-4066.

**07-02-21 Primary Care Internal Medicine - AHEC**

Course Director: Greg Kennebeck, M.D.

Enrollment variable

Sign up in person with Julie Lefebvre, MSB 6055, 558-2592.

**11-01-26 Preceptorship in Obstetrics/Gynecology - AHEC**

Course Director: Thomas de Hoop, M.D.

Enrollment variable

Sign up in person with Rose Wolterman, MSB 4507, 558-7651.

**16-01-11 Ambulatory Pediatrics Preceptorship - AHEC**

Course Director: Connie McAneney, M.D.

Enrollment variable

Sign up in person with Joyce Salter, Sabin Education Center @ CHMC (SEC), Rm D344, (513) 636-0339

**NOTE:** All the above course numbers are AHEC rotations and, as such, students must pick up an AHEC test packet prior to the beginning of the rotation unless this is the second AHEC rotation of the year.
GUIDELINES FOR APPROVAL OF AWAY OHIO AHEC ELECTIVES:

The senior AHEC requirement may be met by doing an elective offered by another Ohio medical school and classified as meeting AHEC requirements or by the student’s design of an Ohio elective which is independent of any medical school. All requests for AHEC countable electives, whether designed by the student or offered by another Ohio medical school, will be reviewed on a case-by-case basis by the respective UC departmental AHEC director and the AHEC coordinator to determine whether the experience meets the UC criteria for AHEC credit.

To have an Away Elective considered for academic and AHEC credit, documentation should be furnished well in advance of the proposed rotation (10 weeks is recommended.)

STUDENT-DESIGNED AWAY AHEC ELECTIVES

To have a student-designed Away Elective considered for academic and AHEC credit, observe the following steps:

a. Contact the AHEC Course Director in the appropriate department to obtain specific departmental instructions. (See AHEC Approved Senior Electives, last page, ASign Up With: @ for contact person.)

b. Enroll on-line and obtain approval from the departmental AHEC Course Director.
HOW TO APPLY FOR HOUSING:

Students must make their need for housing known to the AHEC Program Coordinator through a formal request for a houser. AHEC Student Housing Request forms are available from the AHEC Program Coordinator or the department AHEC Course Coordinator.

1. Fill out the AHEC Student Housing Request at least 6 weeks prior to the beginning of the rotation. Forms are available in the AHEC Program Coordinator’s office, MSB 7559.

2. The AHEC Program Coordinator will inform the student about available housing for his/her rotation approximately 2 weeks before the starting date.

Housing Guidelines

X A student should plan to stay with the houser at least 3 nights per week, up to a maximum of 20 nights within a 4-week period.
X Should the student’s stay need to exceed 20 nights, arrangements must be made before the rotation begins.
X The student is responsible for his/her own meals while being housed. Generally, the houser works out kitchen arrangements with the student.
X The request for a houser, if confirmed constitutes an agreement which the student must honor unless the AHEC coordinator is contacted prior to the beginning of that rotation or there is an emergency.

TRAVEL ALLOWANCE PROCEDURES:

Students eligible for travel reimbursement may obtain an application form in MSB 7559. The completed form must be returned to the AHEC Program Coordinator, MSB 7559.

When the travel check arrives, the AHEC Program Coordinator puts a note in the student’s campus mailbox.

The student signs for the check in the coordinator’s office.

The process can require 4-6 weeks before the student receives the check.

If you have any questions regarding AHEC requirements, placement, housing, test or travel reimbursement, contact the AHEC program coordinator, MSB 7559, 558-5584.
2004-05 AHEC APPROVED SENIOR ELECTIVE OFFERINGS

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>COURSE TITLE</th>
<th>MAXIMUM STUDENT ENROLLMENT(monthly)</th>
<th>COURSE DIRECTOR</th>
<th>SIGN-UP WITH:</th>
<th>OFFICE/PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>EMERGENCY MEDICINE</td>
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</tr>
<tr>
<td>24-01-21</td>
<td>Primary Care - Emergency Medicine - AHEC</td>
<td>5-7 (except June)</td>
<td>Sarah Ronan-Bentle, M.D.</td>
<td>Amy Hess</td>
<td>MSB 1504/8-8087</td>
</tr>
<tr>
<td>24-01-98*</td>
<td>Approved Away-AHEC</td>
<td>Director Approval</td>
<td>Sarah Ronan-Bentle, M.D.</td>
<td>Amy Hess</td>
<td>MSB 1553/8-8087</td>
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<tr>
<td>ENVIRONMENTAL HEALTH/OCUPATIONAL MEDICINE</td>
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<tr>
<td>05-01-01</td>
<td>Clinical Occupational Medicine - AHEC</td>
<td>2 (except June, July, August)</td>
<td>James Donovan, M.D.</td>
<td>AHEC Coordinator</td>
<td>MSB 7555/8-5584</td>
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<tr>
<td>FAMILY MEDICINE/GERIATRIC MEDICINE</td>
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<td>Geriatric Medicine: Multidisciplinary Elective - AHEC</td>
<td>1 (except November, December)</td>
<td>Gregg Warshaw, M.D.</td>
<td>Betty Gothelf</td>
<td>MSB 1011/584-3335</td>
</tr>
<tr>
<td>06-01-11</td>
<td>Preceptorship in Family Medicine - AHEC</td>
<td>2</td>
<td>Barbara Tobias, M.D.</td>
<td>Sherry Weathers</td>
<td>HPB 145/8-4066</td>
</tr>
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<td>Sherry Weathers</td>
<td>HPB 145/8-4066</td>
</tr>
</tbody>
</table>
INTERNAL MEDICINE

07-02-21 Primary Care Internal Medicine - AHEC Variable Greg Kennebeck, M.D. Julie Lefebvre MSB 6055/8-2592

07-02-98* Approved Away-AHEC Director Approval Greg Kennebeck, M.D. Julie Lefebvre MSB 6055/8-2592

07-17-17 Sexually Transmitted Diseases - AHEC 2 Greg Kennebeck, M.D. Julie Lefebvre MSB 6055/8-2592

OBSTETRICS/GYNECOLOGY

11-01-08 Adv. Clerkship in Outpatient Obstetrics/Gynecology - AHEC 2 per year Elizabeth Kelly, M.D. Rose Wolterman MSB 5052/8-7651

11-01-26 Preceptorship in Obstetrics/Gynecology - AHEC Variable Thomas deHoop, M.D. Rose Wolterman MSB 5052/8-7651

11-01-98* Approved Away-AHEC Director Approval Thomas, deHoop, M.D. Rose Wolterman MSB 5052/8-7651

PEDIATRICS


16-01-98* Approved Away-AHEC Director Approval Connie McAneney, M.D. Joyce Salter SEC D344/636-0339

PSYCHIATRY

20-01-86 Primary Care Psychiatry - AHEC 2 Lawson Wulsin, M.D. Mary Ann Schmidt MSB 7214/8-4866

*The ___ - ___ - 98 sequence is to be used for all Away AHEC Electives. Away electives must be within the State of Ohio to receive AHEC credit.